

# Dog Waste Station Maintenance Checklist

## For Cities, Park Departments, and HOAs

### 1. Weekly Bag Refill Audit

- ■ Check bag levels before inventory drops below 25 percent
- ■ Log refill frequency by park or HOA zone
- ■ Monitor seasonal spikes in usage
- ■ Identify vandalism or excessive pull rates

### 2. Monthly Structural Inspection

- ■ Inspect lid hinges and door alignment
- ■ Check locking mechanisms
- ■ Confirm signage visibility
- ■ Inspect pole stability and anchoring
- ■ Look for rust, corrosion, or UV damage

### 3. Waste Bin Monitoring

- ■ Inspect liner integrity
- ■ Confirm janitorial routes include station servicing
- ■ Adjust pickup frequency during peak months
- ■ Check for odor buildup or drainage issues

### 4. Bag Quality Review (Quarterly)

- ■ Evaluate thickness and puncture resistance
- ■ Test heat expansion durability

- ■ Confirm roll core compatibility with dispenser
- ■ Check for consistent pull without jamming

## **5. Quarterly Location Review**

- ■ Assess changes in foot traffic patterns
- ■ Identify new complaint clusters
- ■ Evaluate landscaping or pathway changes
- ■ Relocate stations if necessary to improve compliance

Prepared for operational field use by Ruff Ruff Poop Bags.